



210 Perry Highway
Pittsburgh, Pennsylvania 15229

Administrative
(412) 931-3292

Customer Service
(412) 931-3500
(412) 364-1257

Customer Information
www.westviewwater.org



Summer Employment Customer Service Department

For more than 75 years, WVWA has delivered clean, safe water to residents and businesses in what is now a 100-square mile service area, which includes a large portion of Allegheny County and smaller portions of Beaver and Butler Counties.

During that time, the investments made by WVWA have supported economic growth and family-sustaining jobs throughout the region. The municipalities WVWA directly serves plus the eight other municipal systems WVWA supplies, provides water service to around 200,000 customers.

As a municipal utility, WVWA is a publicly owned, nonprofit organization that is proud to put its customers and community first.

We invite you to learn more about us on our website www.westviewwater.org.

Job Summary

Assist the Customer Service Department with filing, customer payment balancing, Lead Line Program support, and pulling meter readings for final bills from automatic readings system. This position will report to the Customer Service Manager at 210 Perry Highway Pittsburgh, PA 15229. Hours are Monday through Friday 8 am- 5 pm. The hourly rate is \$14.

Job Requirements

- Highly organized
- Detail-oriented
- Proficient computer use